



INTERNAL/EXTERNAL JOB POSTING

Working at Harbor Transit isn't just work. It's work that moves people, and we are proud of it! There is a sense of togetherness here that comes from knowing we are making a difference every day and doing good for our Tri-Cities. At Harbor Transit we are driven to help people from all stages of life. We empower our staff to serve our customers with professionalism, compassion, understanding, and a willingness to help; and, it shows!

Harbor Transit is currently searching for our next full-time, **Safety & Training Specialist** to develop, coordinate, and conduct a variety of driver training and safety programs.

Essential Functions

- Coordinates, provides, and tracks all classroom and hands-on instruction
- Responds and reviews accidents and incidents that occur in route
- Ensures all necessary supplies are maintained on each vehicle and safe building operations
- Serves in a back-up capacity to the Operations Supervisor and Dispatch Supervisor
- Prepares written communication, including records, documents, and reports

Qualifications

- Bachelor's Degree in Occupational Safety and Health, Engineering, Business, **OR** equivalent education and experience
- Transit Safety and Security Program (TSSP) Certification required **OR** the ability to achieve certification within three years of hire
- Minimum of two years of experience in public transportation, public safety, or occupational safety operations
- State of Michigan Commercial Driver's License (CDL) with the appropriate endorsement(s), a satisfactory driving record with less than 4 points, and the ability to maintain one throughout employment is required
- Meet and maintain all Department of Transportation (DOT) physical examination requirements, including drug and alcohol screening

Pay and Benefits

- Salary range of \$58,011 - \$68,619, depending on experience
- Health, dental, disability, and life insurance coverage
- Generous retirement plan with an 8% employer contribution, including an additional health care savings plan with a 3% employer contribution
- Paid Time Off (PTO)
- Educational and life-long learning opportunities

How to Apply

- Review full job description and responsibilities of the position at: www.harbortransit.org
- Apply with a resume on indeed or through email at: HR@harbortransit.org
- Application Deadline: August 29, 2025, or until filled.

Harbor Transit is committed to Equal Employment Opportunity and to attracting and retaining the most qualified employees regardless of religion, race, sex, color, national origin, age, height, weight, familial status, marital status, disability, genetic information, sexual orientation, gender identity, or any other characteristic protected by law.