



**HARBOR TRANSIT MUTI-MODAL TRANSPORTATION SYSTEM (HTMMTS)
BOARD MEETING MINUTES
June 24, 2020
Meeting Conducted Virtually Using ZOOM**

Meeting Called to Order by President Craig Bessinger at 4:30 p.m.

Roll Call

Present: Craig Bessinger, Bob Monetza, Joanne Marcetti, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Also Present: Steven Patrick, Transportation Director, Andrea Dumbrell, Grand Haven Township Human Resources Manager, Dana Appel, Senior Accountant and Compliance Manager, Seth Horton, Progressive AE

Approval June 17, 2020 Special HTMMTS Board Meeting Minutes

Motion by Bill Cargo second by Gordon Gallagher, to accept minutes of June 17, 2020.

Yes: Craig Bessinger, Bob Monetza, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Motion carries

Approval of Regular Agenda

Motion by Gordon Gallagher, second by Chris Burns, to approve the agenda as presented.

Yes: Craig Bessinger, Bob Monetza, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Motion carries

General Business / Call to Audience

Theresa Dreese email disheartened that finalists declined and is discouraged by current board discussions that are not supportive of Harbor employees.

Discussion/action on Cash Management Policy

Motion by to approve the cash management policy by Bill Cargo, second by Chris Burns

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Motion carries

Discussion/action on the Motion to approve the Harbor Transit Wage Scale with an effective date of July 1, 2020.

Andrea Dumbrell presented a recommendation to set starting wages for Harbor Transit Employees.

Motion by Joanne Marcetti to approve the Harbor Transit Wage Scale with an effective date of July 1, 2020, second by Bill Cargo

Yes: Pete LaMourie, Joanne Marcetti, Mike DeWitt, Bill Cargo

No: Pat McGinnis, Bob Monetza, Chris Burns, Joel Tepaste, Gordon Gallagher, Cathy Pavick, Craig Bessinger

Motion Fails.

Motion by Mike DeWitt that we make job offers based on current wages plus 3% with recommendation from the Finance Committee as soon as possible, second by Chris Burns, motion carries.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Motion carries

Chair Bessinger excused himself to report to a meeting of the Northwest Ottawa Recreation Authority. Vice Chair Bill Cargo took over to preside at 5:20.

Discussion/update to expand the Harbor Transit facility located at 440 North Ferry Street. Seth Horton from Progressive AE offered a thorough analysis of the existing site and offered a recommendation that we proceed with the idea that we will need to find more land and build a new facility.

Board Members discussed the possibility that Progressive AE may be interested in serving as the primary consultant as we proceed with a possible future project. In any event we would need to accept bids for this service, and we would not plan to disqualify Progressive AE.

Bill Cargo suggested that a committee made up of at least three Board Members and Harbor Transit Staff to further explore the possibilities.

Pat McGinnis advised that we coordinate our investigation with an SDNT Grant project that is soon to be undertaken with MATS through WMSRDC.

Motion by Bill Cargo, second by Joanne Marcetti, to forego expansion of the current building, establish a Building Committee made up of Bob Monetza, Craig Bessinger, Cathy Pavick and staff members, to direct staff to begin developing resources working with MDOT/FTA and drafting an RFP for architectural services to assist with site selection.

Yes: Bob Monetza, Joanne Marcetti, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Motion carries

Discussion/action on the Motion to approve the Michigan Municipal Leagues Workers' Compensation Insurance with an effective date of July 1, 2020.

The consensus of the Board was that Chris could vote on the issue as she serves on the MML Workers Compensation Board but receives no direct compensation.

Motion by Mike DeWitt to approve MML Insurance quote with an effective date of July 1, 2020, second by Bob Monetza.

Yes: Bob Monetza, Joanne Marcetti, Mike DeWitt, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Chris Burns, Pete LaMourie, Joel Tepaste

Motion carries

Board Members Comments:

- Michael DeWitt
Mike clarified that he intended the committee to explore unfunded accrued pension liabilities should be looking at legal exposure
- Joanne Marcetti
Complemented staff on their efforts

Next Special Electronic Remote Board Meeting TBD

Meeting adjourned at 6:17 p.m.