

**HARBOR TRANSIT MUTI-MODAL TRANSPORTATION SYSTEM (HTMMTS)
BOARD MEETING MINUTES
August 26, 2020**

Meeting Conducted Virtually Using ZOOM

Meeting Called to Order by President Craig Bessinger at 4:30 p.m.

Roll Call

Present: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Gordon Gallagher, Chris Burns, Pete LaMourie, Mike Dewitt

Absent: Pat McGinnis, Cathy Pavick, Joel Tepaste

Also Present: Steven Patrick, Transportation Director, Andrea Dumbrell, Grand Haven Township Human Resources Manager, Dana Appel, Senior Accountant and Compliance Manager

Approval July 15, 2020 Special HTMMTS Board Meeting Minutes

Motion by Mike Dewitt, second by Joanne Marcetti, to accept corrected minutes of July 15, 2020.

Yes: Craig Bessinger, Bob Monetza, Bill Cargo, Gordon Gallagher, Chris Burns, Pete LaMourie, Joanne Marcetti, Mike Dewitt
Motion carried

Approval of Regular Agenda

Motion by Bill Cargo to approve the agenda with two additions (Items AA and AAA), second by Pete LaMourie.

Yes: Craig Bessinger, Bob Monetza, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bill Cargo
Motion carried

General Business / Call to Audience

New Business:

A. Discussion/action on the Motion to approve the Harbor Transit Wage Scale as presented, with an effective date of October 1, 2020.

Motion by Mike Dewitt, second by Joanne Marcetti

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bill Cargo

No: Bob Monetza,

Motion carried

AA. Consideration of Employment Contract for new Executive Director

Motion by Bill Cargo, second by Mike Dewitt to approve the proposed contract for the new HTMMTS Transportation Director as presented.

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bill Cargo, Bob Monetza

Motion carried

AAA. Consideration of using the Executive Committee as the Director.

Motion by Bill Cargo, second by Chris Burns to approve having the Executive Committee serve as the interim Director with all communication going through the Board Chair and with Dana Appel as the main staff contact.

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bill Cargo, Bob Monetza

Motion carried

B. Discussion/action on the Motion to approve the classification of the Finance & Compliance Director position to Grade 9 and pay \$30.14 for the position retroactively to July 1, 2020.

Motion by Mike Dewitt, second by Pete LaMourie

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bill Cargo

No: Bob Monetza,

Motion carried

C. Discussion/action on the Motion to approve the HTMMTS Finance Committee Bylaws as corrected.

Motion by Mike Dewitt, second by Bill Cargo.

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bill Cargo, Bob Monetza

Motion carried

(Note: Bill Cargo left the meeting)

D. Discussion/action on the Financials: 7.21.2020 Balance Sheet: 7.31.2020 Revenue & Expenditure Report: Invoice Detail Report: Payable Warrant & Summary.

Motion to accept the Financial Reports and to approve the Payables by Joanne Marcetti, second by Chris Burns

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bob Monetza

Motion carried

E. Discussion/action on the HTMMTS Board Meeting schedule for 2020-2021.

Motion to approve the 2020-21 Meeting Schedule by Joanne Marcetti, second by Bob Monetza

Yes: Craig Bessinger, Gordon Gallagher, Chris Burns, Joanne Marcetti, Pete LaMourie, Mike Dewitt, Bob Monetza

Motion carried

F. Transportation Director Comments.

G. Board Members Comments:

Michael DeWitt – Thanked Steve Patrick for his service to HTMMTS

Bob Monetza – Congratulated Steve on his retirement

Meeting adjourned at 5:05 p.m.

Next Meeting: September 23, 2020