



**HARBOR TRANSIT MUTI-MODAL TRANSPORTATION SYSTEM (HTMMTS)  
REGULAR BOARD MEETING MINUTES  
SEPTEMBER 23, 2020  
VIA ZOOM**

**Meeting Called to Order by President Craig Bessinger at 4:30 p.m.**

**Roll Call**

**Present:** Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie

**Absent:** Chris Burns, Mike DeWitt

**Also Present:** Scott Borg, Harbor Transit Director, Andrea Dumbrell, Grand Haven Township Human Resources Manager, Dana Appel, Senior Accountant and Compliance Manager, Matt, IT Consultant GHAPS

**Approval of the August 26, 2020 Special HTMMTS Board Meeting Minutes**

*Motion by Bill, second by Bob, to accept the minutes from the Special Meeting held August 26, 2020.*

**Yes:** *Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

**Additions/Corrections to Agenda**

None

**Approval of Regular Agenda**

*Moved by Bill, second by Joanne, to approve the agenda for the Regular Meeting of the Harbor Transit Multi Modal Transportation System Board for Wednesday, September 23, 2020. Motion carries.*

*Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

### **General Business Call to the Audience**

None

### **Discussion/action on Final Budget Amendments FYE 2019/20.**

Total revenue decreased \$126,320 and expenses increased \$98,079

*Motion by Bill to approve the proposed budget amendment for the current year as presented, second by Monetza.*

Board members asked various questions about how variances took place. Gallagher requested copy of current year budget.

*Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

### **Discussion/action on the Payable Warrant.**

*Motion by Bill to approve the payables warrant as presented, second by Gordon.*

Joanne asked why thermometers were not marked as COVID 19 expenses? It was an oversight and was corrected. Joanne asked about expenses related to advertising and whether we would be filling the marketing position. Scott answered that they would be filling that position. CMAQ funding covers advertising.

*Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

**Discussion/action to elect or re-elect HTMMTS Board Officers: President, Vice President, Secretary and Treasurer.**

*Motion by Marcetti to reappoint current Board Members Craig, Bill, Pat and Gordon to President, Vice President, Secretary and Treasurer respectively, second by Pete.*

*Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

**Discussion/action on the Resolution of Authorized Financial Institution Signers.**

*Moved by Pat to approve signatories as recommended, second by Bill.*

*Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

**Discussion/action on the Resolution of Authorized Trustees of the West Michigan Health Insurance Pool.**

*Moved by Bill to appoint Scott Borg as Trustee, Dana Appel as alternate, second by Cathy.*

*Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Pete LaMourie*

*Motion carries*

**Transportation Director Comments.**

- Over 100 applications for open senior management positions.
- Scott is looking into expanding limited service within safety parameters in place.

**Board Members Comments:**

All Board members enthusiastically welcomed Scott on board the HTMMTS bus.

Joanne reminded fellow board members that she is not fond of Zoom meetings, however she thanked Pat for administering the meetings on the Zoom platform.

Board members generally support expanded services especially for school transportation.

Bob recommended that we re-mobilize the building expansion committee to get Scott up to speed.

Next regularly scheduled Electronic Remote Board Meeting is scheduled for November 18, 2020 at 4:30 pm.

**Meeting adjourned at 5:00 p.m.**