



**HARBOR TRANSIT MUTI-MODAL TRANSPORTATION SYSTEM (HTMMTS)
REGULAR BOARD MEETING MINUTES
NOVEMBER 18, 2020
VIA ZOOM**

Meeting Called to Order by President Craig Bessinger at 4:30 p.m.

Roll Call

Present: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Chris Burns, Mike DeWitt, Pete Lamourie (arrived at 5:30 p.m.)

Absent: None

Also Present: Scott Borg, Harbor Transit Director, Andrea Dumbrell, Grand Haven Township Human Resources Manager, Dana Appel, Senior Accountant and Compliance Manager, Amy Bessinger, City of Grand Haven Finance Director, Mike Dora, City of Grand Haven Council Member, Zac VanOsdol, City of Grand Haven Human Resources Manager

Approval of the September 23, 2020 HTMMTS Board Meeting Minutes

Motion by Mike, second by Bob, to accept the minutes from the Meeting held September 23, 2020.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Chris Burns, Mike DeWitt

Motion carries

Additions/Corrections to Agenda

None

Approval of Regular Agenda

Moved by Mike, second by Chris, to approve the agenda for the Regular Meeting of the Harbor Transit Multi Modal Transportation System Board for Wednesday, November 18, 2020. Motion carries.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns

Motion carries

General Business Call to the Audience

None

Harbor Transit Multi-Modal Transportation System (HTMMTS) Adoption of Electronic Meeting Procedures during the COVID-19 Pandemic.

Motion by Gordon, second by Chris, to approve Harbor Transit Multi-Modal Transportation System (HTMMTS) Electronic Meeting Procedures.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns

Motion carries

Discussion on Estimated Budget FYE 2021/2022.

Scott explained that he was providing updated information to more accurately reflect activity.

Motion to approve MERS Defined Contribution Plan Adoption Agreement Addendum.

Moved by Mike, second by Gordon to approve MERS Defined Defined Contribution Plan Adoption Agreement Addendum

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns

Motion carries

Motion to Approve Public Transportation Agency Safety Plan (PTASP) per FTA Requirements.

Motion by Gordon, second by Joanne, to approve the Public Transportation Agency Safety Plan per FTA requirements.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns

Motion carries

Motion to Approve Public Transportation Grant Request for a Touchless Fare System.

Motion by Mike to approve the Public Transportation Grant Request for a touchless fare system, second by Chris.

Joanne expressed concern that those without needed technology could be overlooked. Scott replied that he had competent staff and others who would make sure we covered all populations and no one is left behind.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns

Motion carries

Discussion/Action to receive and File the Bills from the Payable Warrant, and to Receive and File the GL Distribution Report.

Motion by Chris to receive and file the bills from the payable warrant and to receive and file the General Ledger Distribution Report, second by Mike.

Yes: Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns

Motion carries

Discussion/Action to Receive and File the Harbor Transit Financial Reports for Period ending for period ending October 31, 2020.

Motion by Mike, second by Chris, to receive and file the Financial Reports for the period ending October 31, 2020.

Yes: *Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns*

Motion carries

Discussion/Action on issue of City of Grand Haven/HTMMTS responsibility for Retirement and Health Care Expenses after July 1, 2020.

Bill, Craig and Pat had met twice since the June meeting to discuss outstanding issues and had not come up with a recommendation to be shared with the Board. The matter is returned to the agenda tonight to discuss responsibilities and hopefully resolve any disagreements.

Following extensive discussion, Board members collectively acknowledged that there was considerable disagreement on the Board over this issue and that the professional managers should be able to forge some sort of compromise.

Motion by Joanne to have five managers connect with our Director and Ron Bultje who serves as attorney for four of our members and come up with a proposed solution that is fair and equitable to everybody. Second by Mike.

Yes: *Craig Bessinger, Bob Monetza, Joanne Marcetti, Bill Cargo, Pat McGinnis, Cathy Pavick, Gordon Gallagher, Joel Tepaste, Mike DeWitt, Chris Burns, Pete Lamourie*

Motion carries

Transportation Director Comments

I am pleased to announce that we have placed our two recent New Hires:
Our Customer Care Supervisor **Corey Davis** who comes to us from Muskegon Area Transit and has a vast amount of experience in Public Transportation.
Our Operations Director **Stephanie Tilford** who has an extensive background in Logistics and Public Transportation. I am excited to have this Team take Harbor Transit into the future.
In reference to the next Board Meeting scheduled for January 27, 2021 I have the time listed as 4:30 PM. If we are meeting in person the time should be 5:30 PM.

If it is a Zoom meeting it will be listed as 4:30 PM unless there is any objection from the Board Members.

Board Members Comments

Joanne Marcetti wished everyone a safe and healthy holiday season.

Gordon thanked Scott for keeping the Board informed of Harbor Transit activities.

Bob would like to get the building committee back together, Scott will reach out to he and Cathy to get something on the calendar.

Next regularly scheduled Electronic Remote Board Meeting (or at Grand Haven Township Hall) is scheduled for January 27, 2021 at 4:30 pm.

Meeting adjourned at 5:56 p.m.